

## *2017 Ethel O'Brien Community Service Award Guidelines*

The JCTA Spotlight Committee awards the Ethel O'Brien Award to a JCTA member, who has demonstrated outstanding dedication to education and the community. The recipient of this award will receive a certificate and a gift of \$1000.

The funds for the award are from the Ethel O'Brien Trust (formally the Ethel H. O'Brien Field of Interest Fund) on account with the Community Foundation of Louisville. Dr. Ethel H. O'Brien was the first female psychiatrist in Kentucky. She graduated from the University of Louisville School of Medicine in 1933. She died in 2001 at the age of 100.

1. To be eligible for award consideration a person must be a JCTA member, employed by JCPS for no fewer than 5 years.
2. The individual should have demonstrated outstanding dedication to an education-related professional organization, a community service organization, and public education beyond the requirements of their employment, without compensation.
3. JCTA members must make nominations in writing on the official form. Self-nominations are allowed. Members can get forms from their Professional Representatives, or the JCTA website ([www.jcta.org](http://www.jcta.org)).
4. A short essay from the nominator providing a rationale for the nomination should accompany the application.
5. The Spotlight Committee will review applications for the awards and make recommendations to the JCTA President. Selection will be made regardless of age, sex, race, or creed. In the event of any disagreement with the committee's selection(s), the recommendation(s) shall be presented to the JCTA Board with rationale. The opposing rationale shall also be provided to the Board. The decision of the Board shall be final.
6. Nominations for awards MUST be received in the JCTA office by Tuesday, January 31, 2017 at 5:00 pm.
7. Awards will be presented at the annual Spotlight Awards Ceremony in the March 2017 Professional Representatives Meeting.